

The Scottish Sub Aqua Club Ltd



AGM Minutes 2015

DRAFT – TO BE ADOPTED AT 2016 AGM

1900hrs, Wednesday 23rd September 2015
Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh EH12 9DQ

Registered in Scotland No. SC313935
The Scottish Sub Aqua Club is a Company Limited by Guarantee
Registered Office: Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh EH12 9DQ

**MINUTES OF THE 9th ANNUAL GENERAL MEETING OF THE SCOTTISH
SUB-AQUA CLUB Ltd HELD ON WEDNESDAY 23RD SEPTEMBER 2015 AT
CALEDONIA HOUSE, EDINBURGH**

1. Chair's Welcome

The Chair, Edna Ewan, welcomed everyone to the 2015 Annual General Meeting of the Scottish Sub Aqua Club.

The meeting was attended by 13 members representing 8 branches.

2. Apologies

Apologies were received from:

Penelope Peacock - **sportscotland**, Tony Carter - Clyde Valley Divers, Graeme Forsyth - Johnstone International, Don Lees - Borders, Alastair McCulloch - Stirling, Ronnie Scrymgeour - Bo'ness, Nigel Spike - Glasgow Academy, Jenny Young - West Lothian.

3. Review Adoption of 2014 Minutes

The minutes of the 2014 AGM held on Wednesday 24th September 2014 were reviewed, and proposed by Chris Lamb (Stirling), seconded by David Simpson (Pentland).

4. Appointment of Tellers and Declaration of Proxies

It was declared that 11 proxy votes had been received in advance.

5. Chair's Report

The Chair of the Scottish Sub Aqua Club, Edna Ewan, presented her review of 2015, seen as a year of consolidation following the introduction of the new training schedule and website.

Website

It's been one year since its introduction, and the membership renewal process has been simplified. We currently receive around 6000 views per month, 50% of which are new visitors.

Dive Conference

The Scottish Dive Conference 2014 held at Stirling University was another successful event. With just a few weeks to go until the 2015 event, tickets are available to buy online.

Development Plan

We're currently in the second year of a four year development plan, and are also due an audit from sportscotland which we expect to happen this year.

In closing, the Chair wished to thank:

- The ScotSAC Board, NDC and Kate.
- **sportscotland** and Alison Craig (Partnership Manager) for its continuing support both financial and from its officers.

6. Treasurers Report

The Treasurers report was presented by Andrew Macrae.

2014 Accounts

ScotSAC made a profit for the first time in around 5 years. This year we received a VAT refund of £6,000, and are currently at around £14,000 profit. Any profit at the end of the financial year will be transferred back into the reserves to compensate for losses over previous years. The company's day to day finances and cash flow remain stable.

➤ Appointment of Auditors

The Ordinary Resolution of Appointing Auditors was undertaken:

- “That Scott Moncrieff, having indicated their willingness to act be re-appointed as auditors of the Company.”

The number of postal votes:	FOR: 11	AGAINST: 0	WITHELD: 0
Number of votes from members present:	FOR: 13	AGAINST: 0	WITHELD: 0
The total votes are:	FOR: 24	AGAINST: 0	WITHELD: 0

The Proposal was therefore adopted with immediate effect.

It was agreed that the Board are given control to appoint suitable accountants on the behalf of the membership.

7. National Diving Officer's Report

Gordon Young, the NDO, presented the National Diving Officers report.

The New Training Schedule is working well. Some minor edits will be made on the next reprint. Divers crossing over did provide some issues, and Ronnie Scrymgeour has updated the information needed which is now on the website.

6 Incident reports were received last year, with none of these being serious incidents or fatalities. Any recurring issues identified will be communicated to the membership.

Currently, ScotSAC's Instructor and Qualification figures are as follows:

QUALIFICATION	NO QUALIFIED SEPT 14 - SEPT 15	TOTAL CURRENT NUMBER
BRANCH DIVER	34	44
SPORT DIVER	29	490
MASTER DIVER	9	231
1ST CLASS	6	67
BI	11	157
RI	0	26
NI	0	3
EX	0	13

COURSE	NO. OF COURSES	NO. OF PARTICIPANTS
BI	2	23
RI	1	8
NITROX	1	10
DEEP DIVING	1	9
FIRST AID	2	28

The NDO went on to identify that ScotSAC is in need of committed volunteers to help run ScotSAC Courses such as First Aid and Nitrox. It also needs volunteers with skills, enthusiasm and commitment to become NDC members. Anyone who wants to be considered can speak to Gordon after the meeting. He went on to thank the hard-working NDC, Graeme Forsyth - National Coach, Regional Coaches, the pool of Instructors and Directors, the Board, the membership, and Kate.

8. Director of Communications' Report

This year's Dive Conference, organised by Mark Berrie, will mark ScotSAC's 62nd year, and will be held at Stirling University. Tickets will be priced at £20 each including lunch. Speakers include Andy Torbet, RNLI, Colin Martin (NAS), Melanie Long (free diver), Kelvin Murray, Mark Burrows, Rod Macdonald, Richard Cullen, and SUWPG. The morning sessions will begin slightly later to allow people to look around the stalls and to have a cup of tea or coffee. A lunch voucher will be provided for each person, allowing a greater choice of food. The evening event is priced at £28 per ticket, and includes a three course meal and entertainment.

9. Review of Byelaws

The following resolution was proposed as Ordinary Resolutions:

“That the existing Bye-laws of the Company be amended with immediate effect in accordance with the Bye-laws produced to the meeting titled ‘New Bye-laws’ and for identification purposes signed by the Company Secretary.

The number of postal votes:	FOR: 10	AGAINST: 0	WITHELD: 1
Number of votes from members present:	FOR: 13	AGAINST: 0	WITHELD: 0

The total votes are: FOR: 23 AGAINST: 0 WITHELD: 1

10. Election of Office Bearers 2014

➤ **National Diving Council:**

In accordance with the rules for nominations, the following were elected to the National Diving Council:

- Graeme Forsyth Johnstone International
The number of postal votes: FOR: 11 AGAINST: 0 WITHELD: 0
Number of votes from members present: FOR: 13 AGAINST: 0 WITHELD: 0
The total votes are: FOR: 24 AGAINST: 0 WITHELD: 0

- Gordon Laing Forth Valley
The number of postal votes: FOR: 11 AGAINST: 0 WITHELD: 0
Number of votes from members present: FOR: 13 AGAINST: 0 WITHELD: 0
The total votes are: FOR: 24 AGAINST: 0 WITHELD: 0

- Ronnie Scrymgeour Bo'ness
The number of postal votes: FOR: 11 AGAINST: 0 WITHELD: 0
Number of votes from members present: FOR: 13 AGAINST: 0 WITHELD: 0
The total votes are: FOR: 24 AGAINST: 0 WITHELD: 0

10. AOCB

- Board Compliment

Following the AGM it is hoped that Geoff Turnbull will be co-opted to act in an IT capacity.

- Child Protection

Marion Brown is stepping down as Child Protection Lead Officer, and the position has become vacant. Gordon Young thanked Marion Brown on behalf of the Board and everyone at ScotSAC.

In closing, Edna Ewan thanked everyone for attending the 2015 AGM, and also thanked the NDC, Board Instructors and Committees for all of their work, and wished everyone another year of safe diving.