

The Scottish Sub Aqua Club Ltd



AGM Minutes 2014

DRAFT – TO BE ADOPTED AT 2015 AGM

1900hrs, Wednesday 24<sup>th</sup> September 2014  
Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh EH12 9DQ

Registered in Scotland No. SC313935  
The Scottish Sub Aqua Club is a Company Limited by Guarantee  
Registered Office: Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh EH12 9DQ

**MINUTES OF THE 8<sup>th</sup> ANNUAL GENERAL MEETING OF THE SCOTTISH  
SUB-AQUA CLUB Ltd HELD ON WEDNESDAY 24<sup>TH</sup> SEPTEMBER 2014 AT  
CALEDONIA HOUSE, EDINBURGH**

**1. Chairman's Welcome**

The Chairman, Iain Graham, welcomed everyone to the 2014 Annual General Meeting of the Scottish Sub Aqua Club.

The meeting was attended by 19 members representing 11 branches.

**2. Apologies**

Apologies were received from:

Penelope Peacock - **sportscotland**, James Anthony - West Lothian, Tony Carter - Clyde Valley Divers, Graeme Forsyth - Johnstone International, Gordon Laing - Forth Valley, Alastair McCulloch - Stirling, Ronnie Scrymgeour - Bo'ness, Nigel Spike - Glasgow Academy.

**3. Review Adoption of 2012 Minutes**

The minutes of the 2013 AGM held on Wednesday 25<sup>th</sup> September 2013 were reviewed, and proposed by Ian Smith, seconded by David Simpson.

**4. Appointment of Tellers and Declaration of Proxies**

It was declared that 8 proxy votes had been received in advance.

**5. Chairman's Report**

The Chair of the Scottish Sub Aqua Club, Iain Graham, presented his review of 2014, during which time a great deal of progress was made with regards to a number of projects and processes.

***Child Protection***

New PVG scheme guidelines were put in place. Marion Brown has worked on how to implement these, and the updated policy is now in place.

***Dive Conference***

The Scottish Dive Conference held at Stirling University last year was the most successful conference held to date.

***New Training Schedule***

The new Training Schedule has been in use since 1st April 2014, and is looking to be working well. To coincide with this, the new training logbooks have also been produced.

### ***New Website***

Our new website is now up and running. There are still one or two parts to update, but it is hoped that this will streamline the renewal process. So far 269 members have registered their details online.

After an enjoyable period of 7 years on the Board of Directors, Iain Graham announced that he would be standing down as Chair, and resigning from the Board. In closing, the Chairman wished to thank:

- The ScotSAC Board, NDC and Kate - we will see the result of a lot of their hard work in the coming year.
- **sportscotland** for its continuing support both financial and from its officers.

### **6. Treasurers Report**

The Treasurers report was presented by Andrew Macrae.

#### ***2013 Accounts***

ScotSAC made a small loss of £600 in 2013. The companies day to day finances and cash flow remain stable.

#### **➤ Appointment of Auditors**

The Ordinary Resolution of Appointing Auditors was undertaken:

- “That Scott Moncrieff, having indicated their willingness to act be re-appointed as auditors of the Company.”

The number of postal votes:	FOR: 8	AGAINST: 0	WITHELD: 0
Number of votes from members present:	FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:	FOR: 27	AGAINST: 0	WITHELD: 0

The Proposal was therefore adopted with immediate effect.

### **7. National Diving Officer's Report**

Gordon Young, the NDO, presented the National Diving Officers report.

Gordon began by thanking Iain Graham on behalf of the ScotSAC Board and NDC for all of his hard work over the past 7 years.

5 Incident reports were received last year, with none of these being serious incidents or fatalities.

Currently, ScotSAC's Active Instructor figures are as follows:

BI: 173  
RI: 27  
NI: 2  
Examiners: 14

The number of members who qualified over the last year are as follows:

BD: 4  
SD: 52  
MD: 18  
1<sup>st</sup> Class: 8  
BI: 19  
RI: 4  
Examiner: 2

1 Nitrox course was held, with 8 divers passing the course.  
3 O2 Admin/Heartstart/Diver First Aid courses were held, with 30 members attending.  
12 members passed the Deep Diving course this year.

The new training Schedule was brought into effect on 1st April 2014, with an Instructor Workshop being held at HQ in February, where 110 Instructors attended. All new members who joined on or after 1st April 2014 will have been issued with a new training logbook. Members on the old version of the schedule have been given a time limit of 1st October to complete their training before having to switch over to the new schedule.

The NDO went on to identify that ScotSAC is in need of committed volunteers to help run ScotSAC Courses such as First Aid and Nitrox. It also needs volunteers with skills, enthusiasm and commitment to become NDC members. Anyone who wants to be considered can speak to Gordon after the meeting. He went on to thank the hard-working NDC, Graeme Forsyth - National Coach, Regional Coaches, the pool of Instructors and Directors, the Board, the membership, and Kate.

#### Questions

- The possibility of having any leeway on the final date for switch over to the new training schedule was enquired about. The date was determined at a meeting after thorough discussion. It was also deemed unfair to let allow some extra time when others have worked hard in order to get through before the date.

### **8. Director of Communications' Report**

Since Jack Morrison stepped down last year there has been no official Director of Communications.

Mark Berrie has been working with a group of volunteers from Stirling Branch to organise this year's Dive Conference. Tickets will be available online in the next few weeks.

## **9. Election of Office Bearers 2014**

### **➤ National Diving Council:**

In accordance with the rules for nominations, the following were elected to the National Diving Council:

• James Anthony	West Lothian			
The number of postal votes:		FOR: 6	AGAINST: 2	WITHELD: 0
Number of votes from members present:		FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:		FOR: 25	AGAINST: 2	WITHELD: 0

• Joseph Campbell	Hamilton			
The number of postal votes:		FOR: 8	AGAINST: 0	WITHELD: 0
Number of votes from members present:		FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:		FOR: 27	AGAINST: 0	WITHELD: 0

• Boyd Forrest	West Lothian			
The number of postal votes:		FOR: 7	AGAINST: 0	WITHELD: 1
Number of votes from members present:		FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:		FOR: 26	AGAINST: 0	WITHELD: 1

• Graeme Forsyth	Johnstone International			
The number of postal votes:		FOR: 8	AGAINST: 0	WITHELD: 0
Number of votes from members present:		FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:		FOR: 27	AGAINST: 0	WITHELD: 0

• Hugh Fraser	Borders			
The number of postal votes:		FOR: 8	AGAINST: 0	WITHELD: 0
Number of votes from members present:		FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:		FOR: 27	AGAINST: 0	WITHELD: 0

• Gordon Laing	Forth Valley			
The number of postal votes:		FOR: 7	AGAINST: 0	WITHELD: 1
Number of votes from members present:		FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:		FOR: 26	AGAINST: 0	WITHELD: 1

• Ronald Scrymgeour	Bo'ness			
The number of postal votes:		FOR: 8	AGAINST: 0	WITHELD: 0
Number of votes from members present:		FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:		FOR: 27	AGAINST: 0	WITHELD: 0

### **➤ Board of Directors:**

In accordance with the rules for nominations, the following were elected to the Board:

• Mark Berrie	Stirling			
The number of postal votes:		FOR: 8	AGAINST: 0	WITHELD: 0
Number of votes from members present:		FOR: 19	AGAINST: 0	WITHELD: 0
The total votes are:		FOR: 27	AGAINST: 0	WITHELD: 0

- Roderick John Edser LotSAC
 

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The total votes are:	FOR: 26	AGAINST: 0	WITHELD: 1

- Edna Ewan Grampian
 

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The total votes are:	FOR: 27	AGAINST: 0	WITHELD: 0

- Andrew Macrae West Lothian
 

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The total votes are:	FOR: 27	AGAINST: 0	WITHELD: 0

- Gordon Young West Lothian
 

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## **10. AOCB**

- Birmingham dive Show

Jack Morrison appealed for volunteers to help man the Scottish Diver stand at the Birmingham Dive show. Anyone interested should get in touch with Jack.

In closing, Iain Graham thanked everyone for attending the 2014 AGM, and also thanked the NDC, Board Instructors and Committees for all of their work, and wished everyone another year of happy diving. Jack Morrison sent a vote of thanks to Iain for being a diligent Chairman.