



The Scottish Sub Aqua Club

Caledonia House
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12th August 2015

Dear Member

ANNUAL GENERAL MEETING

Please find enclosed details for the 2015 AGM of the Scottish Sub Aqua Club, as detailed in the September/October issue of Scottish Diver Magazine. The AGM be held at Caledonia House, South Gyle, Edinburgh on 23rd September 2015. Please arrive at 1900 hrs for a1930 start.

Members are reminded that proxy voting provides full voting ability to all eligible members, whether they are able to attend the AGM or not and I encourage you to use this facility if unable to attend the AGM.

As a result of the introduction of the new training schedule, we have reviewed our current Byelaws and have prepared a revised copy of this document which is proposed for approval at the AGM. Further details and an advice note outlining the changes has also been produced.

On our website www.scotsac.com you will find copies of the following relevant documentation:

- Minutes of 2014 AGM
- Proposed Byelaws including versions showing the tracked changes
- Advice Note on Proposed Byelaws
- Directions to Caledonia House

If you do not have access to our website and would like a copy of the above documentation, or you require the information in an alternative format, please contact Kate Jenkins on 0131 625 4404 or email hq@scotsac.com with your membership number and name and we will provide hard copies via post.

Whilst nominations for vacant posts will not be open at the AGM due to company rules, we encourage and welcome volunteers coming forward to assist in the delivery of our activities. Please contact headquarters if you would like to get involved or discuss volunteering options further.

Yours faithfully

Edna Ewan
Chair



Scottish Sub-Aqua Club
Annual General Meeting 2015

Agenda

Registration (please bring proof of membership)

1. Chairman's Welcome
2. Apologies
3. Review Adoption of 2014 AGM Minutes
4. Appointment of Tellers and Declaration of Proxies
5. Chairman's Report
6. Treasurer's Report
 - a. 2014 Accounts
 - b. Appointment of Auditors
7. National Diving Officer Report
8. Director of Communications Report
9. Review of Bye-laws
10. Elections of National Diving Council Members
 - a. Election of Graeme Forsyth as National Diving Council Member
 - b. Election of Gordon Laing as National Diving Council Member
 - c. Election of Ronald Scrymgeour as National Diving Council Member
11. A.O.C.B
12. Close of Meeting