



The Scottish Sub Aqua Club

Caledonia House,
1 Redheughs Rigg
South Gyle
Edinburgh, EH12 9DQ
Tel 0131 625 4404
Email: hq@scotsac.com
Website www.scotsac.com

August 2010

Dear Member,

ANNUAL GENERAL MEETING

Please find enclosed the calling notice for the 2010 AGM of the Scottish Sub Aqua Club. This year the format of the AGM changes significantly. The primary change is the introduction of proxy voting, now required by the Companies Act 2006 which was fully implemented in October 2009. This change provides full voting ability to all eligible members, whether they are able to attend the AGM or not.

As a result of the changes to legislation, we tasked our Solicitors to review our Memorandum and Articles of Association and Byelaws. They have now prepared a revised copy of these documents which are proposed for approval at the AGM. Further details, and an advice note outlining the main changes has also been produced.

On our website www.scotsac.com you will find copies of the following relevant documentation:

- Minutes of 2009 AGM
- 2009 Accounts
- Existing and Proposed Memorandum and Articles of Association, including versions showing the tracked changes
- Proposed Byelaws including versions showing the tracked changes
- Advice Note on Proposed Articles and Byelaws
- Changes to diving rules, June 2009
- Directions to Caledonia House

If you do not have access to our website and would like a copy of the above documentation, or you require the information in an alternative format, please contact Kate Jenkins on 0131 625 4404 or email hq@scotsac.com with your membership number and name and we will provide hard copies via post.

Whilst nominations for vacant posts will not be open at the AGM due to company rules, we welcome volunteers coming forward to assist in the delivery of our activities. Please contact headquarters if you would like to get involved or discuss further.

This will be my final AGM as Chairman and as a Board member as I will be standing down from the post at the meeting. I have greatly enjoyed serving the membership during my 7 years on the General Committee and Board and wish ScotSAC and you all a successful future and happy diving.

Yours sincerely

Andrew Murray
Chairman

Registered in Scotland No. SC313935 VAT No. 596708289
The Scottish Sub Aqua Club is a Company Limited by Guarantee
Registered Office: Caledonia House, 1 Redheughs Rigg, South Gyle
Edinburgh, EH12 9DQ

sportscotland



Scottish Sub-Aqua Club
Annual General Meeting 2010

Agenda

Registration (please bring proof of membership)

1. Chairman's Welcome
2. Apologies
3. Review Adoption of 2009 AGM Minutes
4. Appointment of Tellers and Declaration of Proxies
5. Chairman's Report
 - a. Review of 2009
 - b. Development Plan 2011-2013
 - c. Equity in Sport : Report on ScotSAC equity audit
6. Treasurer's Report
 - a. Approval of 2009 Accounts
 - b. Appointment of Auditors
 - c. Announcement of Membership Subscriptions Fees
7. National Diving Officer Report
 - a. Changes to Training and Diving Rules
8. Review of Articles and Byelaws
 - a. Changes to the Byelaws of the Company
 - b. Changes to the Memorandum and Articles of Association of the Company
9. Elections of Directors and National Diving Council Members
 - a. Election of Jack Morrison as Director
 - b. Election of Alexander McPherson as Secretary
 - c. Election of Gordon Young National Diving Council member
 - d. Election of Joseph Campbell National Diving Council member
 - e. Election of Graham Forsyth National Diving Council member
10. A.O.C.B
11. Close of Meeting