

National Diving Council Meeting Minutes

Tuesday 6th October 2009 - 7.30 PM - ScotSAC HQ, Edinburgh



NDC Members Present

Nigel Spike (NS), Marion Brown (MB), Gordon Young (GY), Graeme Forsyth (GF), Sam McKay (SM),

Ex-Officio Members Present

Tony Carter (TC), Andy Murray (AM), Joe Campbell (JC), Jim Anderson (JA), Don Lees (DL), Billy Symington (BSy), David Carruthers (DC)

Also Present: Kate Jenkins

Apologies

None received

Adoption of Previous Minutes

The minutes of the meeting on 1st September 2009 were proposed by SM and seconded by JC, subject to the correct date and addition of Don Lees to attendees.

National Coach Reports

- RC reports being received. No problems to report.

Regional Instructor Course

- Course complete with 7 candidates. Good feedback so far. Training programmes being written for each candidate to progress with their mentors. NS thanked GF and all those who assisted.

Regional Coach Reports

- KW, JC, SM, BS, submitted written reports.
- TC – Time Capsule Coatbridge - BI completed, pending
- DC - Telford branch – pool closing for refurbishment. Hoping to use Musselburgh.
- SM – Stirling – some queries recently on air requirements. Midlothian visit by 3 RCs – SM, RS, PW - 6 assessments, 2 BIs now completed pool training. Open water assessments being planned. Forth Valley – try dive recently with good interest.
- BS – Reivers – 2 more Sport Divers qualified last weekend. 5 trainees at present. Nothing back from Dumfries re candidate who collapsed on first aid course.

GY – asked about flooding of drysuits in open water. It was clarified that this was not permitted and the drysuit trying syllabus does not require flooding of suit in open water.

GY also asked about RCs who are also the BDO. It was agreed for the Task Force to be assigned to Reivers branch.

Incidents

- No incidents reported this month. Press reports of 2 recent incidents, but the background and identity not known.

Try Dive Documentation

- Try dive leaflet for participants approaching completion.
- Discussion on the reporting of try dive participants. Guidance to be added to document
- NS to compile the instructor guidance for try dives, child protection guidelines for try dives and the risk assessment for try dives into one document and circulate for next meeting.

Risk Assessment Try Dive

- The example risk assessment for try dives to be added to website as is.

Air requirements for pool training

- Good discussion on NDC email loop. Proposed wording is ““Before taking a trainee into a pool for aqualung training, the Instructor must ensure that the air supply carried is sufficient for the intended activity”

What is a “Branch dive”?

- The NDC recommend the BDO is informed prior to any diving by members of the Branch and that all diving is conducted within current ScotSAC rules and recommendations. The definitions and requirements will be revisited during the next stage of the training review.

New Awards scheme: Sport Diver

- The NDC reviewed the latest version of the proposed awards.
- Query raised about the inclusion of compass work in a pool. It was felt that it was not necessary to include this.
- Discussion on practicing DSMB in a pool. It was agreed to remove.
- Discussion on the dumping of weights following surfacing in a rescue. The NDC view is to keep weight belt on the victim, unless conditions dictate otherwise.
- Master Diver – it was proposed to add a mid-water deployment of DSMB, but it was agreed not to include this.
- It was agreed to remove the 15min SMB tow from Master Diver

AOCB

- O2 kits need serviced – BS to arrange
- TC raised a query about editing Master Diver lectures. It was clarified that the passwords exist to ensure consistency of material being delivered throughout the Branches.
- JC – request from Limerick Nitrox course. ITDA have an instructor in Ireland. JC to liaise and arrange.
- Future Jobs Fund – AM updated that we have been successful in our bid for 3 funded posts for 6 months, 2 of which would primarily cover NDC activity. However, the supervision and management of the posts needs clarified. DC and SM offered to assist with the management.
- BI course – candidates from Kelso awaiting a date.
- Relocation of ScotSAC HQ has now taken place. We have had a delay in the commencement of the mail redirection and phone number forwarding. In the meantime a temporary mobile number is available and mail is being collected from Glasgow.

Actions Record

No.	Action and Update	Actionee	Status / Date Due
1	Check viability of Stranraer branch in particular	GF/ BS	Complete
2	Review progress of new Awards - see agenda.	SP	Complete
3	Investigate BSAC crossover levels	JC	Ongoing
4	Create downloadable “BDO’s Handbook” – <i>empty folders available on request.</i>	NS, AM, HT	Complete
5	Risk Assessment of the new Awards scheme.	NS	On hold
6	Explore options for Advanced Nitrox course – <i>advanced course now on ‘back burner’</i>	JC	On hold
7	Try Dive pool – check condition – <i>slight leak, but now repaired. Pool now in Limerick. Limerick have asked to use pool for try dives in January.</i>	GF	Complete
8	Liaise with Dr Wilmot re medical – <i>Adrian Thomas now following up</i>	NS/AM	Complete
9	Crossover document updated and re-circulated for publishing on website	AM	Removed
10	Review options for training opportunities in quick release weight systems – <i>article due in next issue of Scottish Diver.</i>	NS	Complete
11	Develop Try Dive leaflet for participants – <i>see agenda</i>	GY	Ongoing
12	Letter to all BDOs with pro-forma to confirm receipt and understanding of the changes, once documents have been agreed.	NS	November
13	Update Try Dive instructor notes for next meeting. – <i>see agenda</i>	GY	Complete

14	Update the training review timeline – <i>see agenda</i>	SM	Complete
15	Update guidance for Instructors, BDOs and RCs on rescue refreshers – <i>complete – approved by Board and pending printing of postcards.</i>	AM	Complete
16	Circulate document on Training Opportunities on Risk Assessment, and Try Dive Risk assessment for next meeting	HT	October
17	Add to agenda for next meeting a discussion on Branch dives. West Lothian to provide copy of previous documentation on Branch dives.	NS/HT	October
18	Finalise Try Dive certificate and circulate for approval at Board meeting	HT	8 th Sept
19	Review documentation on air requirements for pool training dives	AM/NS	Complete
20	Publish article on weight systems on website and magazine	NS	Complete
21	RC report template to be added to website.	AT/KJ	November
22	NDC to consider what they would like on a 'RC' page of the website	All	November
23	Compile try dive guidance for instructors with child protection guidelines and risk assessment guidelines	NS	November
24	Suggestions of information for NDC page of website or other items to be added to training pages	All	November
25	Servicing of O2 kits	BS	
26	Finalise try dive instructor notes	NS	November

Meeting Closed at 9.30pm.

Future meetings – all at 1930hrs, at ScotSAC Headquarters Edinburgh unless otherwise advised:

3rd November, Edinburgh

1st December, Edinburgh